



Abdur Razzak

GRAPHIC DESIGNER



# ABDUR RAZZAK

GRAPHIC DESIGNER

## PROFILE

An experienced with 16 years, committed and passionate individual who has good knowledge in Graphic design quality & technical standards and best practice. Maxine possesses knows how to design up Quality, processes, application, inspections and technical procedures. In my current position I has played a major role in ensuring that key goals and objectives are delivered. On a personal level, I'm an ambitious individual who has the ability to challenge and an innovative approach to quality standards improvement.

## PROFESSIONAL EXPERIENCE

### CHIEF REVIEWER

Freepiker.com | Since October 2017

**Quality & Technical Standards Reviewer**, at Freepiker.com since Oct 2017. Average 55-70 Items reviewed by me. I'm experienced in all field of Presentation, Print, User Interface, Graphics, Add-ons, Presets, Vectors, Illustration & Template using Adobe Illustrator, Photoshop, InDesign, Powerpoint, Excell, Word, Apple Keynote.

### HALF POWER ELITE

Envato Market | Since September 2011

**Half Power Elite Author with Level 10**, at Envato Market since Sept 2011. As a Graphic Designer in Print, Graphics, Presentation, UI & PS & Ai Add-ons design at Graphicriver & Themeforest of Envato, Australia. Average rating is 4.65 (2017) by 1100+ Ratings. Won the Envato Design Competetion, Bundle Boss & Featured Authors.

### DESERVE 2 MARKET PERMISSION

Creative Market & Envato Elements | Since 2016

**Top Seller Contributor** at Envato Elements & An Author at Creative Market since 2016. I love to works with World class design Industry, so at 2016 I deserve the permission to work with Envato Elements & Creative Market.

### EXECUTIVE DESIGN DERECTOR

JB Packages Limited | 2010-2012

**Executive design director in Graphic design Unit** at JB Packages Limited, Dhaka Bangladesh. An One-Stop Printing & Packaging Industry and a Sister company of Jaj Bhuiyan Group, Bangladesh.

### CHIEF DESIGNER

Rahman Printing Works | 2005-2010

**Chief Graphic Designer** at Rahman Printing Works & Design Advisor at Dream-I Ad Media Limited, Narsingdi, Dhaka, Bangladesh.

### GRAPHIC DESIGNER

Shuchana System Computers | 2003-2005

**Senior Graphic Designer** at Shuchana System Computers & Printers, Bogra, Bangladesh. That's my Second Job in Life.

## CONTACT

**Mobile Phone:** +880 1911 423927

**Email:** odesksmail@gmail.com

**Streess Address:** 402, Swapno Bilash, Roa 18, House14, Upashahar, Bogra 5800, Bangladesh

**Facebook:** abraj.ga

**Twitter:** Abrajs001

**Skype:** abraj\_blueimagebd

## EDUCATION

### GRAPHIC DESIGN SHORT COURSE

Bright Computer Education | 2002

### 6 Month Short Course in Graphic Design

at Bright Computer Education, Borogola, Bogra, Bangladesh.

### INTERMEDIATE IN SCIENCE

Shihali United Degree College | 2002

### Higher School Certificate (HSC)

at Shihali Unted Degree College, Shibgonj, Bogra, Bangladesh. GPA 5.00

### SECONDERY SCHOOL CERTIFICATE

Shihali Hight School | 2000

### Secodery School Certificate (SSC)

at Shihali High School, Shibgonj, Bogra, Bangladesh. GPA 4.89

## SKILLS

### PROFESSIONAL

- Print & Packaging Design
- Logo & Brand Design
- Presentation Design
- Vectors & Illustration
- Corporate Design
- Web UI/UX Design
- Template & Graphic Design
- Ai & Ps Presets & Add-ons
- Quality & Technical Standards
- Adobe Photoshop 5.5 to CC2015
- Adobe Illustrator 8 to CC2015
- Adobe Indesign CS2 - CC2015
- Microsoft PowerPoint, Word & Excel
- Apple Keynote

# ABDUR RAZZAK

GRAPHIC DESIGNER

## TO WHOM IT MAY CONCERN

---

### Mr. Hiring Manager

TemplateMonster  
by Web Templates LLC  
Office 10, Level 1,  
Sharjah Media City, Sharjah, UAE.

17th January 2018

### Dear Sir,

After seeing and reading your recent advert for a Quality & Technical Standards Reviewer, I realised that your requirements were an exact match of my competencies.

I am a self-motivated and energetic individual, with superb interpersonal skills who is driven by a strong desire to achieve results and improve the standards of quality & technical issues. I work effectively as part of a team and have a good level of emotional intelligence along with superb strategic thinking, leadership and organisational skills.

At present, I am a Quality & Technical Standards Reviewer at Freepiker.com & An Author at Envato Market, where I am primarily responsible for identifying areas for performance quality improvement.

I come to you with a solid background in the quality & technical standards and governance fields. Furthermore, I have a proven track record of increasing quality standards and ensuring that all staff under me pull together.

On a personal level I am humble enough to escalate issues and seek assistance when I need to. I possess superb communication skills and can quickly establish rapport and credibility with managers and staff at all levels. In addition to this I am a strategic thinker who has the ability to understand the bigger picture and foresee wider implications of decision making.

If you find me to be a suitable person for your position then do not hesitate to contact me by email, letter or ekype.

Finally, thank you very much for taking the time to read my application.

Yours sincerely,



**Abdur Razzak**

402, Swapno Bilash, Road 18  
House 14, Upashahar, Bogra 5800, Bangladesh  
Email: odesksmail@gmail.com

## INTERESTS

---

- Creative
- Travel
- Food
- Swimming
- Cricket
- Badminton
- Internet

## AWARDS & ACHIEVEMENTS

### HALF POWER ELITE

#### Half Power Elite with Author Level 10 2018

\$500K Seller & Achieved Half Power Elite with Author Level 10 at Envato Market.

---

### ELITE AWARD

#### Elite Community Award by Bangladesh Envato Community 2015

\$75K Seller & Top Authors from Bangladesh and Achieved Elite Award 2014.

---

### BASIS CHAMPION AWARD

#### Individual Graphic Design of Bangladesh 2014 by BASIS

Champion Individual Graphic Designer  
Awarded by Bangladesh Software & Information Services Limited.

---

### TOP 100 MEET AWARD

#### Top100 Freelancers of Bangladesh Award 2015

Award by Daffodil International Academy,  
Dhaka, Bangladesh.

---

### DIIT RECEPTION AWARD

#### Reception Program Award for Quality Freelancers 2014

Award by Daffodil International IT Institution,  
Dhaka, Bangladesh.

# Portfolio & Awards



PORTFOLIO POWERPOINT  
 WATERCOLOR CREATOR GRAPHICS  
 POST FRUITS FLYER  
 CARD CORPORATE BRANDING  
 BASIS AWARD IDENTITY  
 ELITE COMMUNICATION  
 AWARD DAFFODIL  
 RECEPTION  
 HALF POWER ELITE CERTIFICATE

